

Student Assessment Sub-Committee Minutes

Wednesday, May 24, 2023, 4:00 pm
via WebEx

Attendees (in alphabetical order): V. Curran, S. Drodge, A. Goudarzi, S. Pennell, S. Reid, T. Snelgrove, M. Wahl, K. Zipperlen

Regrets (in alphabetical order): H. Coombs, A. Gou, T. Hearn, C. Langmead, P. Pike, R. Elliott, M. Najafizada

Topic	Details	Action items and person responsible
Introduction and Welcome	V. Curran welcomed the group.	Call to order at 4:04pm
Agenda review - Review for COI - Confirmation of Agenda	No conflict of interest was declared and the agenda was approved.	
Review and approval of April 26, 2023 minutes.	Quorum was not met to approve the April minutes. T. Snelgrove moved to accept the minutes of the April 26, 2023 meeting and S. Drodge seconded the motion. Voting for motion to approve minutes will be finalized via email.	ACTION: K. Zipperlen to follow-up with voting members who were present at the April meeting regarding the vote for the minutes.
1. Business arising		
1.1 Review of action items from April		
2.3.3 Phase 4 assessment plans Class of 2025 Update: UGMS approved Phase 4 assessment plans and they will be uploaded to Student Handbook.		ACTION: Complete
1.3 Changes to Phase 2 Anatomy Portfolio assessment Update: UGMS approved assessment change, Student Handbook has been updated.		ACTION: Complete
1.2 Phase 3 Exam Update		
S. Drodge reported that the Phase 3 Theme 10 exam could not be administered due to flooding in the HS Library. A suitable date to re-schedule the exam could not be identified due to the tight schedule. S. Drodge indicated it would also be too long after the originally scheduled exam date since learners are on their Community Placement and Research blocks now. S. Pennell updated that remote proctoring through Proctorio still available until August 2023. Writing exams on paper is technically no longer an option. Bubble sheets and reader no longer available, would require complete manual entry. To avoid issues for the remaining exams, HSIMS has secured alternate computer lab space on main campus. Quorum reached via e-vote to recommend the removal of exam 10 for the Patient III course (Class of 2025). UGMS approved the change.		ACTION: Complete
2. Standing Items		
2.1 Phase 1-4 assessment updates		

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2.2 Learner Matters	
<p>Phases 1-3: A. Gou not present to report.</p> <p>Phase 4: C. Langmead not present to report.</p> <p>Post Grad: R. Elliott not present to report.</p>	
2.3 Assessment monitoring and evaluation	
2.3.1 Exam Blueprint Phase 3	
<p>K. Zipperlen shared the following exam blueprint:</p> <ul style="list-style-type: none"> Phase 3 Theme 9 - one session not represented, otherwise no concerns noted 	
2.3.2 Phase 1 Assessment Plans Class of 2027	
<p>K. Zipperlen shared the Phase 1 assessment plans for the Class of 2025 (MED 5710, MED 5720, MED 5730 and MED 5740):</p> <ul style="list-style-type: none"> No significant changes from an assessment perspective. Proposed changes to peer assessment included in Physician Competencies I plan (learner completing self-assessment in addition to peer assessment). Learners with recurrent reassessments in the Patient I course will be required to meet with the Phase Lead. Due dates for Physician Competencies I and Community Engagement I courses to be confirmed once final schedule has been distributed to instructors. Statement about use of AI or large language models (e.g. chatGPT) not being permitted for course work has been added to the assessment plans. <p><i>It was MOVED by T. Snelgrove and SECONDED by M. Wahl to approve the Phase 1 assessment plans as presented.</i></p> <p style="text-align: right;"><i>All in favour and the MOTION PASSED.</i></p>	
2.3.3 Phase 3 Assessment Plans Class of 2026	
<p>K. Zipperlen shared the Phase 3 assessment plans for the Class of 2026 (MED 7710, MED 7720, MED 7730, MED 7740 and MED 7750):</p> <ul style="list-style-type: none"> No significant changes from an assessment perspective. Only one iteration of peer assessment in Physician Competencies III and use of HELM groups in addition to Clinical Skills groups. Learners with recurrent reassessments in the Patient III course will be required to meet with the Phase Lead. Due dates for Physician Competencies III and Community Engagement III courses to be confirmed once final schedule has been distributed to instructors. 	

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<ul style="list-style-type: none"> Statement about use of AI or large language models (e.g. chatGPT) not being permitted for course work has been added to the assessment plans. <p><i>It was MOVED by T. Snelgrove and SECONDED by M. Wahl to approve the Phase 3 assessment plans as presented.</i></p> <p><i>All in favour and the MOTION PASSED.</i></p>	
2.3.4 MCCQE Part I Report	
<p>K. Zipperlen presented the report on the MCCQE Part I for the Class of 2022. An updated report had to be requested from the Medical Council of Canada (MCC) as learners took their licensing exam during several sessions in 2021 and 2022. About half of the Class of 2022 learners attempted the exam at the beginning of 4th year. The committee noted the overall decrease in performance scores and pass rate. Possible factors affecting learner performance on exam were discussed, including Memorial University learners writing earlier in the program compared to other Canadian medical schools, switch to progress testing, learner perception of competitive benefits to writing exam early, sign of decreased learner performance in general. Might be useful to feed this information back to the Admissions Office. This report was also discussed at UGMS and N. Duggan plans to advise learners to not take exam early. SAS will continue to monitor.</p>	
3. New Business	
3.1 Communicating Exam Content with Learners	
<p>V. Curran described how learners continue to request information about exam content and what specifically is and is not covered on the exam. A new procedure needs to be developed on how this is handled moving forward so it is clear for learners and staff. The committee discussed learner attitudes around studying. All content is important and should be studied even if it is not on the exam. S. Drodge suggested to remind learners about objective-based learning during orientation. M. Wahl noted that there should be review with instructors to ensure questions are submitted. V. Curran summarized that the goal is to streamline the process so learners have one go-to person and messaging to learners is consistent.</p>	<p>ACTION: K. Zipperlen to draft procedure for communicating exam content with learners.</p>
<p>Next Meeting: June 28, 2023</p>	<p>Adjourned at 5:18pm</p>